

# Garfield County Public Works

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Pomeroy, WA 99347

Phone: (509)843-1301 Fax: (509)843-1412

For Office Use Only  
Permit No. \_\_\_\_\_  
Road Log No. \_\_\_\_\_  
Mile Post \_\_\_\_\_

## APPLICATION FOR APPROACH PERMIT ON COUNTY ROAD RIGHT-OF-WAY

NAME OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Site Address: \_\_\_\_\_

The undersigned hereby applies for permission to construct or modify an approach onto County Road: \_\_\_\_\_

Location: \_\_\_\_\_  
(Distance to nearest county road intersection – please include a sketch of property and surrounding area)

Approach Status:  New  Existing

Existing Approach Type:  N/A  Residential  Field  Commercial  Private Road  Other

Proposed Approach Type:  Residential  Field  Commercial  Private Road  Other

County Road Surface Type:  Pavement  Gravel  Dirt

\*\*\*\*\*Applicants must complete the included site plan. Failure to do so will result in an incomplete application\*\*\*\*\*

Approach Width \_\_\_\_\_ Feet Culvert:  Yes \_\_\_\_\_  No  
(See other side) (Diameter)

All Work is to be started within \_\_\_\_\_ days of issuance of permit.

**Site Inspection:**

Parcel # \_\_\_\_\_

Checked On: \_\_\_\_\_  
DATE

Is the applicant the legal owner of the property:  Yes  No

Checked By: \_\_\_\_\_  
(Initials)

If no, then explain: \_\_\_\_\_

The estimated time required for completion of the above work is: \_\_\_\_\_ which the petitioner agrees to prosecute with all diligence and speed with due regard for the rights, interest and conveniences of the public.

Petitioner further agrees to perform the work in strict compliance with the provisions enumerated below and states that he has read and will adhere to the general provisions applicable to permits contained on the reverse side of this form.

Signature: \_\_\_\_\_

## APPROACH PERMIT

Subject to all terms, conditions, and provisions written or printed below or on any part of this form.

PERMISSION IS HEREBY GRANTED THE ABOVE APPLICANT TO:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ISSUED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

It is the responsibility of the applicant to notify all utilities and private property owners when such property is liable to injury or damage through the performance of the above work and the applicant shall make all necessary arrangements relative to the protection of such property and/or utilities.

UTILITY DAMAGE IS COSTLY. CALL BEFORE YOU DIG.  
1-800-424-5555

Applicants for permits to occupy county property with utilities, or holders of granted franchise rights contemplating work upon, along, over, under or across any county road, bridge, wharf, trestle, public place, street, avenue or alley on property in the County, or permit to construct approach onto county road right-of-way, shall first file with the County Engineer, his application to do such work.

Such applications shall be accompanied by drawings if required by the County Engineer. Holders of granted Franchise Agreements are required to follow the provision stated within those agreements when applying for permits for rights granted within those agreements. Drawings shall be to a working scale, showing position and location of work, names or numbers and width of roads, streets, etc., showing their location in plats, or subdivisions of sections, township and range, showing the relative position of such work to existing utilities, constructed, laid, installed or erected upon such roads, streets or public places.

The applicant shall specify the type of construction by submitting plans showing the class of material and the manner in which the work is to be accomplished. All such materials and equipment shall be of the highest quality and the manner of excavation, fills, construction, installation, erection of temporary structures, traffic turnouts, road obstruction, barricades, etc., shall meet with provisions of the County Utility Accommodation Policy (WAC 136:40), and shall require approval by the County Engineer. Signing, barricades, and traffic control in the vicinity of the work shall strictly conform to provisions of "The Manual on Uniform Traffic Control Devices for Streets and Highways".

The actual location of the work to be done under this permit, its depth below or above surface or grade of any County structure, road, street, avenue, alley or public place shall be approved by the County Engineer before any work shall be done by the petitioner.

#### PERMIT CONDITIONS

1. The petitioner, designated herein as the "grantee", his successors and assigns, shall have the right and authority to enter upon the right-of-way (R/W) of the County road, street, alley, public place or structure as indicated on the front of this form, for the purpose of doing such work as applied for, and approved by the County.
2. The location, type of work, materials, equipment used, manner of erection or construction, safeguarding of public traffic during work or after doing same, mode of operation and manner of maintenance of project petitioned for, shall be approved by the County Engineer prior to the start of work and shall be subject to inspection of the County Engineer so as to assure proper compliance with the terms of this permit.
3. The grantee shall commence work within 30 days after the granting of this permit. If, at the end of 6 months after the date of granting the permit the grantee shall have not completed the installation, then the rights herein conferred shall cease and terminate.
4. The grantee shall leave all roads, streets, alleys, public places, and structures after installation and operation or removal of utility, in as good and safe condition in all respects as same were in before commencement of work by grantee.
5. In case of any damage to any roads, streets, public places, structures, or public property of any kind on account of said work by the grantee, the grantee shall repair said damage at their sole cost and expense.
6. The County Engineer, his agents or representatives may do, order, or have done any and all work considered necessary to restore to a safe condition any street, alley, public place, or structure which is in a condition dangerous to life or property resulting from the grantee's facility or its installation as permitted herein, and upon demand the grantee shall pay to the County all costs of such work.
7. If at any time the County deems it advisable to widen, grade, regrade, pave, improve, alter or repair any road, street, public place or structure, the grantee upon written notice by the County Engineer, his representatives or agents, will at his sole cost and expense, raise, lower, change, move, or reconstruct such installations to conform to the plans of work contemplated or ordered by the County.
8. If upon written notice by the County Engineer the grantee fails to relocate any portion or all of the project as granted under this permit, the County, its agents or representatives, may do any work at the cost and expense of the grantee, and all costs to remove or reconstruct same shall be borne by the grantee.
9. All such changes, reconstruction, or relocation by the grantees shall be done in such manner as will cause the least interference with any of the County work and shall be subject to the same provisions which control an original installation. The County shall in no way be held liable for any damage to the grantee by reason of any such work by the County, its agents or representatives, or by the exercise of any rights by the County upon roads, streets, public places, or structures in question. The grantee shall have 24 hours written notice by the County Engineer or his representatives or agents of any blasting contiguous to the grantee's permit rights in order that he may protect his interests.
10. This grant or privilege shall not be deemed or held to be an exclusive franchise, nor prohibit the County from granting other permits or franchise right of like or nature to other public or private utilities, nor shall it prevent the County from using any of its road, streets, public places, or structures for any and all public use, or affect its jurisdiction over all or any part of them.
11. All the provisions, conditions, regulations, and requirements herein contained shall be binding upon the successors and assignees of the grantee and all privileges of the grantee shall inure to such successors and assigns as if they were specifically mentioned.
12. The County Engineer may revoke, annul, or terminate this permit if the grantee fails to comply with any or all of its provisions, requirements, or regulations as herein set forth or through willful or unreasonable neglect, fails to heed or comply with notices given him or if the work herein permitted, is not installed, operated, or maintained in conformity herewith or at all.
13. The Board of County Commissioners may at any time change, amend, modify, amplify, or terminate any of the conditions herein enumerated so as to conform to any State statute or County regulation pertaining to the public welfare, safety, health, or highway regulations as are, or may hereinafter be enacted, adopted, amended, etc. The Board may terminate this permit if grantee fails to comply with any such changes.
14. The grantee agrees to notify and check with all utilities regarding their installations before commencing work, together with private property owners when such property is liable to injury or damage through the performance of such work, and the applicant shall make all necessary arrangements relative to the protection of such work, and the applicant shall make all necessary arrangements relative to the protection of such property and/or utilities.
15. In accepting this permit, the petitioner, his successors or assignees agrees to protect and save harmless the County from all claims, actions, or damages of any kind and description which may accrue to or be suffered by any person(s), corporation, or property by reason of the performance of any such work, character or materials used, or manner of installation, maintenance and operation, or by the improper occupancy of rights of way or public place or public structure and in case any such suit or action is brought against said County for damages arising out of or by reason of any of the above causes, the petitioner, his successors or assignees will upon notice to him or them or commencement of such action defend the same at his or their sole cost and expense and will fully satisfy any judgment after the said suit or action shall have finally been determined if adversely to the County.

# County Road Approach Requirements

All county road approaches such as driveways, private roads, and public accesses shall be built in accordance with the following requirements and R.C.W. 36.75.130 through 150.

## A. General Conditions:

1. A permit shall be obtained through the Garfield County Department of Public Works before constructing any approach to a County road.
2. The Permit shall specify the individual requirements and location of the approach, and shall be subject to inspection by the County.
3. Construction deficiencies noted by the County shall be corrected within 30 days.

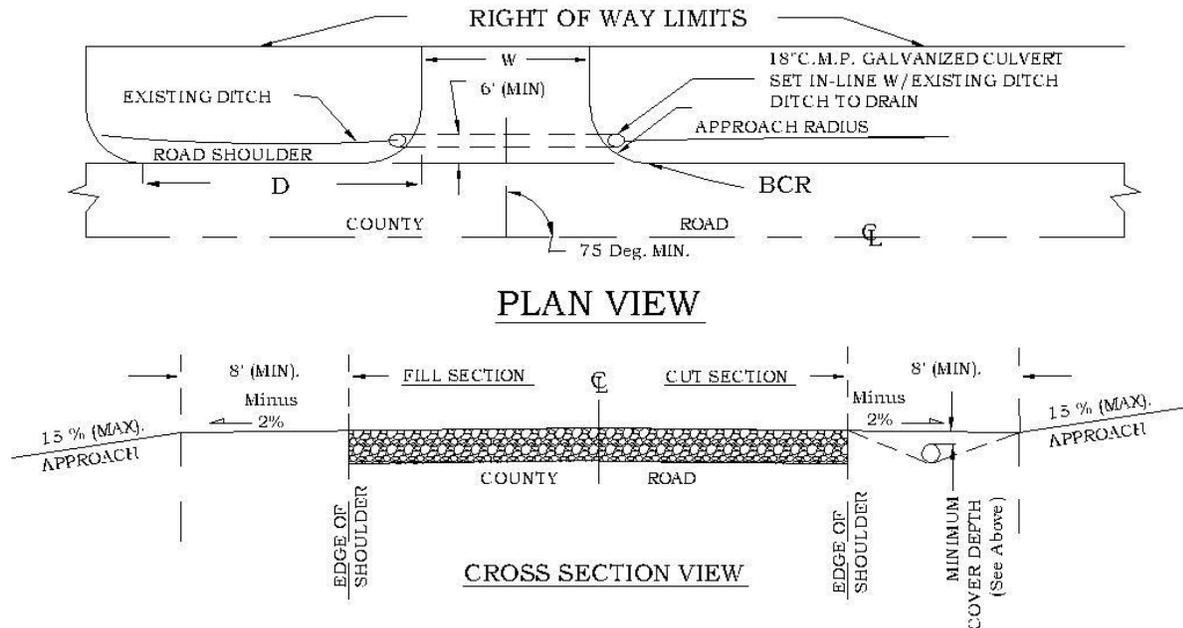
## B. Geometric/Location Requirements:

All approaches must have sufficient sight distance for the posted speed limit and shall conform to the following limits for the type shown:

APPROACH TYPE	DEFINED WIDTHS	RADIUS (MIN)	PIPE Dia. <sup>1</sup>	PIPE Len. <sup>2</sup>	COVER (MIN)	MIN. DISTANCE TO NEAREST APPROACH OR INTERSECTION (D)
Residential	12' to 20'	10'	18" CMP Galvanized	26' to 34'	0.5'	See County Road Standards Table 4 and 5
Farm	16' to 24'	15'		32' to 40'	1.0'	
Commercial	20' to 30'	20'		44' to 54'	1.0'	
Heavy Commercial	30' to 40'	20'		54' to 64'	1.0'	
Public/Private Rd	24' Min.	30'		60' Min.	1.0'	

### NOTES

1. The County Road Engineer may require a larger pipe diameter for existing drainage conditions or waive pipe installation entirely if special conditions exist.
2. Add 6 ft. for each foot of ditch depth in excess of 2 ft. w/ fill slope @ 3:1. Pipe lengths coincide with allowable approach widths.
3. Distance shall be measured from the beginning of the curve radius (BCR) at the intersecting road intersection to the nearest edge of the driveway. If no radius exists, the measurement shall begin 20' from edge of intersecting road shoulder.
4. Use larger distance for approaches to county arterials or if intersecting road is a State Highway.



## C. Maintenance/Surface Type Requirements :

1. At a minimum, the property owner shall construct and maintain a gravel surface on the approach within the County right-of-way.
2. The property owner shall keep all culverts clean and free of all sediments, brush, weeds, etc. at all times and shall not restrict the flow of surface water run-off.
3. Maintenance of the approach and all apertures thereto is the responsibility of the permittee.